

FOUR YEAR GUIDE TO A SUCCESSFUL COLLEGE EXPERIENCE

	1st YEAR DISCOVER!	2nd YEAR EXPLORE!	3rd YEAR EXPERIENCE!	4th YEAR CHOOSE!
	EXPLORE CAREER AREAS	COLLECT MORE INFORMATION	INCREASE EXPERIENCE	FIRST CAREER CHOICE
C A R E E R	<ul style="list-style-type: none"> • Talk with family, friends, professors • Take Focus (offered by Career Planning) • Identify the following: <ul style="list-style-type: none"> -Past accomplishments -Interests -Skills & abilities -Work values -Personality style 	<ul style="list-style-type: none"> • Read about at least 3 career options available to you through your major • Talk with professionals in interesting careers (informational interviews) • Spend a day on the job with professionals in different careers (job shadow) • Check out our website! • Gain experience through a related summer job 	<ul style="list-style-type: none"> • DO AN INTERNSHIP!! • List tentative decisions about your career • Attend Resume Writing & Interview prep workshops • Begin to collect recommendations from employers/faculty/etc • Become familiar with work settings & job descriptions • Join a professional organization at the cheaper student rate! 	<ul style="list-style-type: none"> • Develop employer contact list • Attend Career Fair(s) • Interview for jobs on campus, at job fairs & independently • Explore ALL jobs • Read professional journals & join a list serve • Request your FREE copy of Job Choices at the Career Planning Office • Do another INTERNSHIP!!
	EXPLORE THE COLLEGE	LEARN MORE	MAKE INTIAL CHOICES	LONG-TERM DECISIONS
A C A D E M I C	<ul style="list-style-type: none"> • Read course catalogue/become familiar with CCC majors • Set appointment with academic advisor to schedule classes and begin to discuss long-term goals • Attend a workshop on: <ul style="list-style-type: none"> -Study skills -Test & note taking -Time management • Think about summer classes and plan a summer job that relates to your major 	<ul style="list-style-type: none"> • Set an appointment with academic advisor to schedule classes & continue to discuss long-term goals • Join the CCC academic club for your major • Confirm you are in the correct major for you • Look into a study abroad program • Take some computer or business courses • Focus attention on attaining a good GPA 	<ul style="list-style-type: none"> • Earn good grades in major courses • Attend seminars & conferences related to your major • Ask advisor or other faculty member about relationship between academic coursework & future plans • Is Grad School in your future? Find out when & what you need to do 	<ul style="list-style-type: none"> • Send out Grad School applications • Develop an independent study • Develop a special senior project • Make a list of you long-term learning goals • Where do you see yourself in 5, 10, years? • Set appointment with academic advisor to discuss implementation of long-term goals
	GAIN SELF-AWARENESS	EXPAND NEW ROLES	TAKE SOME RISKS	MAKE COMMITMENTS
P E R S O N A L &	<ul style="list-style-type: none"> • Identify interests & values • Find an organization or event to volunteer your time • Visit the College Counseling Center • List your major fears of college life • Discuss your changing relationship(s) with family & friends 	<ul style="list-style-type: none"> • Get to know some international students • Find a mentor who can offer support • Plan discussions with others from different backgrounds & cultures • Broaden your circle of friends 	<ul style="list-style-type: none"> • Seek out people to talk about your concerns • Help another work through a problem • Discuss some of your decisions with a mentor • Test your ideas through a discussion group 	<ul style="list-style-type: none"> • List the components of your lifestyle • Talk to an alumnae about your first year out of school • Make a list of your firm decisions • Write 3 life goals & 3 fears about next year
	INITIATE RELATIONSHIPS	INCREASE INVOLVEMENT	EXERCISE NEW SKILLS	DEVELOP LEADERSHIP
S O C I A L	<ul style="list-style-type: none"> • Join Res. Hall, Commuter, or similar organization • Join CCC clubs & organizations that interest you • Allow time for leisure! 	<ul style="list-style-type: none"> • Work on a project/ committee with your club or organization • If eligible for work-study, apply for a Career Assistant position • Participate in intramurals 	<ul style="list-style-type: none"> • Get involved in student government/ run for office! • Volunteer your time to help a community organization 	<ul style="list-style-type: none"> • Chair a group • Lead a professional organization • Volunteer to work in on-campus offices